



STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH

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EXECUTIVE COMMITTEE

TCCY Conference Room
Andrew Johnson Tower, Ninth Floor
Thursday, July 26, 2006
3:15 p.m.

MINUTES

Committee Members Present

Cindy Durham, Chair
Trudy Hughes, Vice-Chair
Susan Lawless-Glassman, Secretary
Dennis Clark, Youth Representative
Beverly Cosley, Juvenile Justice Chair
Jim Ford, Budget and Data Chair
Tim Goldsmith, Children's Services Chair
Jerry Maness, Grant Review Chair
Diane Neighbors, Legislative Chair
Sue Pilson, Personnel Chair
Joetta Yarbrow, Councils Chair

Staff Present

Linda O'Neal, Executive Director
Pam Brown
Richard Kennedy
Faye Mangrum
Debrah Stafford
Pat Wade

Guest

Maureen Abbey

Chair Durham called the meeting to order at 3:15 p.m.

I. Approval of May Minutes

MOTION: IT WAS MOVED (FORD) AND SECONDED (HUGHES) TO APPROVE THE MAY COMMITTEE MEETING MINUTES. UNANIMOUSLY CARRIED.

II. Review of Committee Reports/Action Items

A. Audit Committee – Jim Ford, Chair

Committee met and has two action items.

Committee reviewed the Financial Audit Update. The Implementation of Audit Recommendations and the response from the Comptroller's Office will be distributed to Commission members.

1. Committee will recommend the Commission approve and adopt the TCCY Audit Committee Charter.
2. Committee will recommend the Commission approve the draft TCCY Responses to Program Audit Findings July 2006 with one change. On page 4 the JCEC also designated \$50,000 for the Department of Children's Services (DCS) should be \$25,000.

B. Budget and Data Committee – Jim Ford, Chair

Committee met and has two action items.

1. Committee will recommend the Commission approve the TCCY Budget Improvements for Fiscal Year 2007-2008 including:
 - ✓ State funds to replace declining federal dollars for agency accounting and support staff;
 - ✓ TCCY Assistant Director position;
 - ✓ Adequate funding for the TCCY Children's Program Outcome Review Team (CPORT). Requests partial restoration of \$55,000 of the \$91,100 fiscal year 2003-2004 reduction in interdepartmental funding from DCS.
2. Committee will recommend the Commission approve the letter to Governor Bredeisen and the TCCY Budget Recommendations to the Governor for Fiscal Year 2007-2008.

C. Children's Services Committee – Tim Goldsmith, Chair

Committee met and has no action item.

Committee heard updates on the Ombudsman program and the DCS/CPORT collaboration.

The tuition waiver for former foster children passed the legislature. Former Commission Member Mary Lee Kimmons work on this legislation.

D. Councils Committee – Joetta Yarbro, Chair

Committee met and has no action item.

Kennedy introduced April Swoner who will be joining TCCY on August 16th as the Mid-Cumberland Regional Coordinator.

Children's Advocacy Days (CAD) 2007 will be March 13-14, 2007.

Committee heard reports from the regional coordinators. Since Dannie Epstein and Dick Brewster will be leaving the Commission, the regional coordinators have been in training and will be doing contract monitoring. This will be an added

responsibility. They may not be able to monitor in their own regions so travel will be involved.

Marilyn Davis, Southeast Regional Coordinator, will retire September 15, 2006. This will be her last Commission meeting. She will be the only regional coordinator reporting to the Commission.

E. Juvenile Justice/Minority Issues Committee – Beverly Cosley, Chair

Committee met and has no action items.

Committee:

- ✓ Read the letters O’Neal drafted to welcome the incumbent and new juvenile court judges;
- ✓ Reviewed the juvenile justice funding for Fiscal Year 2007;
- ✓ Discussed DSO violations;
- ✓ Discussed program monitoring process and regional coordinators doing the monitoring.

F. Personnel Committee – Sue Pilson, Chair

Committee met and has no action item.

Committee heard updates and talked about the Staff Feedback Survey Responses.

O’Neal gave the following updates:

- ✓ TCCY budget - TCCY will be abolishing five positions in the upcoming year;
- ✓ Shared services and the impact on TCCY staffing;
- ✓ Staff salary increases in state budget effective July 1, 2006 including three percent increase, longevity was increased from 25 to 30 years, 401(k) match was increased, class compensation increase and salary compression increases.

Staff Feedback Survey Responses indicated that one of the largest areas of dissatisfaction is with salaries. Staff Feedback Survey Results will be distributed to the Commission. Feedback was good. Thirty-one responses out of 44 (70 percent) were received. Responses were good and positive. Areas of concern are opportunity for advancement and salaries. O’Neal will work with staff to address issues coming out of the survey.

G. Grant Review Committee – Jerry Maness, Chair

Maness thanked members of the Committee (Ford, Clark, Hughes, Lawless-Glassman and Yarbrow) and staff for participating in the grant review process. Committee/staff reviewed 72 Federal Formula Grant applications (58 new and 14 continuation). Committee will recommend that two of the continuation grants not be refunded for the second year and that three new grants be funded. We have \$162,160 to fund new

grants. Criteria used included location, mandated areas and compilation of scores from Committee members/staff. New grants covered gender specific services, alternatives to detention and delinquency prevention. Minority overrepresentation is covered in some of the continuation grants. If residual funds become available, the Committee will recommend Camp Etowah After School Program for Girls be funded.

1. Committee will make recommendations to the Commission on the Federal Formula Grants 2006.

H. Legislative Committee – Diane Neighbors, Chair

Committee did not meet.

III. Other Business

Ford suggested that perhaps Committee meetings should be shortened for following meetings.

Next Commission meeting is November 2-3, 2006, Montgomery Bell State Park.

TCCY's Strategic Plan has been submitted and requires no further action at this time.

Committee meeting was adjourned at 3:40 p.m.

Minutes Submitted by:

Minutes Approved by:

Faye Mangrum
Executive Secretary 2

Cindy Durham
Commission Chair

HDRIVE:SHAREDFILES/COMMISSION/MINUTESFOLDER